

MARINERS ELEMENTARY SCHOOL FOUNDATION

January 2011 Board Meeting Minutes

SCHEDULED TIMES		ACTUAL TIMES		LOCATION
Start	Stop	Start	Stop	Monday, Jan. 10, 2011 Penne Ferrell Theater
7:00 pm	8:00 pm	7:07 pm	8:05 pm	

ATTENDEES

Officers

X Mike Huntley (Chairman)	Jaime Weber (Vice President)	X Jana Kalinowski (Secretary)
X Dianne Wells (President)	X Lori Williams (Treasurer)	

Board Members and Committee Chairs

X John & <u>Dana</u> Agamalian	Christin & Jon Gurka	Michael & Patricia Stark
Jason & Meredith Cagle	Eric & Susan Marking	X Chris & <u>Nanci</u> Terry
X David & <u>Teryn</u> Clarke	X <u>Jon</u> & Valerie Minken	Vince & Cindy Valdes
Brian & Laura Cox	X <u>John</u> & Julie Patterson	X Matt & <u>Julie</u> White
X Rick & <u>Jami</u> Delgado	John & Georgia Richards	
X Brian & <u>Georgina</u> Forbath	X Doug & <u>Melissa</u> Robinson	

Principal/Teacher Liaisons

X Pam Coughlin	Cathy Blue	X Bill Buchman
----------------	------------	----------------

Additional Attendees:

Stephanie Henry
Lizzy Reese

MINUTES

1. Welcome (Dianne Wells)

- Welcome – Call to Order at 7:07 p.m.
- So far, we have raised \$175,000. The Fall Fundraiser total was \$103,000 and the Pledge Drive brought in \$72,000.

2. Treasury Report (Lori Williams)

- Financial Reports: Two financial reports were passed out for attendees to look at. Please see attached financial reports for details. One report is the budget for the year and the other is the actual amount of money we have. ArtWalk and Independence Day are not included in the report. We also received an additional \$10,000 donation before the end of the year.
- Accountant: Lori is still looking into hiring a new accountant for the Foundation. Referrals are still welcome.

3. Principal's Update (Pam Coughlin)

- Server: The new server has been installed and is working well.
- Computers: We have 21 new computers. We purchased 9 and PTA purchased 11. We also received 20 computers from Adams Elementary. Mrs. Lucier is still comprising lists of who has what and they are also beginning to remove the older computers first. We are in compliance with the state standards. Below is the list of what the state standards recommend:

K – 1st have 3 computers fewer than 5 years old.
2nd-3rd have 5 computers fewer than 5 years old.
4th, 5th, 6th grades all have 7 computers fewer than 5 years old.

- **New Artist:** We have a new artist painting murals around the school. The Bee and White Rabbit have been completed.
- **Official School Plan:** (Please see attached report) Every year Mrs. Coughlin has to write a school plan including a mission statement, profile, scores, and ELL data. Mrs. Coughlin shared with us the reading intervention plan using the Voyager program, which pulls students for 40 minutes to work on reading and writing. 57 new students were below grade level and 21 students left our school.
- **Hands On Equations:** Mrs. Coughlin is working with the 4th, 5th, and 6th grade students using the Hands on Equations program. She is really enjoying working with them and they are showing good progress.
- **Discussion of Reading Intervention Services:** There was a discussion regarding the cuts that were made by PTA regarding the reading intervention services provided. Some members were interested in investigating how the new schedule is working with the teachers and students. Dianne Wells and Jana Kalinowski offered to provide follow-up.

4. Fundraisers Update

a. Fall Fundraiser (Dianne Wells for Christin Gurka)

- We brought in \$103,000!
- Christin Gurka has been in charge of putting all the numbers together.
- Christin is also working on getting the sponsor logos on the website, such as Blackman Jewelers and Pelican Hill. We are looking into putting together a lunch and having Golden Communications logo along the footer of the website to say thank you for revamping our website.

b. ArtWalk (Nanci Terry & Lori Williams)

- May 21st is the ArtWalk and it will be at the ENC again.
- Beth Blower will head the teacher liaison position. For entertainment, we have The Swinging Tikis and food provided by TK Burger as well.
- Nanci and Lori are looking for people to help gather donations by restaurants for hors d'oeuvres and a committee member to be in charge of the parent's artwork.
- Georgina Forbath offered to work on underwriting.
- The theme has not been decided yet. They will be adding space heaters and an additional bar to this year's event. The deposit will be due after ski week, and then underwriting letters will begin to go out.

c. Independence Day (Melissa Robinson)

- Melissa Robinson will be the chair for this event.
- Lizzy Reese has offered to work on Sponsorship.
- Dianne Wells will be following up with Dick's Sporting Goods for possible sponsorship.

d. Ralphs (Stephanie Henry)

- 203 families out of 542 families at the school have participated in the program so far this year. From September to November, Ralphs paid us \$4062.

e. Gift Cards (John Patterson for Julie Patterson)

- Julie sold over \$13,708 before Winter Break, which equates to \$1200 for the school. Target cards are now available for purchase.
- There was a discussion regarding selling at Pembroke. We can send an e-blast the night before sales. Julie has some new sale dates.

f. Bowling Night (John Patterson)

- January 29th will be the Bowling Night.
- We have 22 couples at \$125 per couple. John would like a firm list of attendees.
- The bus, food and drinks are all included in the price. 25% of the bar bill will be donated back to the school. There is a mini competition underway with Newport Heights Foundation.

5. Directory (Lizzy Reese)

- The directory brought in around \$8,000-\$9,000, mostly from advertising. The printing and software costs were different from last year's production of the directory.
- Next year, the directory will be out by Thanksgiving.

6. PTA Report (Jana Kalinowski for Meredith Cagle)

- The Jog-a-thon will be on Wednesday, March 23rd.

7. Penne Ferrell Theater (Jana Kalinowski for Meredith Cagle)

- **Update:** We were unable to borrow equipment for the Holiday Program. Sara Lunsford is working on the Newport Elementary play right now; she will be working with us in February. She is going to help us figure out all that we need and we can possibly borrow some equipment to test for the play.
- **Electrical:** Meredith checked with Brian and he says the electrical is compatible for the new suggested equipment.
- **Other items to consider:** After a brief discussion, here is the list of what people would like to see updated: screens, wood for putting up decorations, partitions, cabinets, chairs (130 in black).
- **Follow-up:** Dana Agamalian, Jana Kalinowski, Lizzy Reese and Julie White all offered to help with this task. The Karges might be able to help with their Fender connections.

8. Campus Beautification (Jaime Weber)

- **Trashcans:** No update.

9. New Business:

- Lizzy Reese has offered to manage a Facebook page for our Foundation. More discussion will take place next month.

10. Call meeting to end at 8:05 p.m.

The next meeting is Monday, February 7 at 7:00 p.m. in the Penne Ferrell Theater.