

# MARINERS ELEMENTARY SCHOOL FOUNDATION

## May 2012 Board Meeting Minutes

SCHEDULED TIMES		ACTUAL TIMES		LOCATION
Start	Stop	Start	Stop	Monday, May 7, 2012 Penne Ferrell Theater
7:00 pm	8:00 pm	7:07 pm	8:29 pm	

## ATTENDEES

### Officers

X <b>Mike Huntley</b> (Chairman)	X <b>Jaime Weber</b> (Vice President)	X <b>Jana Kalinowski</b> (Secretary)
X <b>Dianne Wells</b> (President)	X <b>Lori Williams</b> (Treasurer)	

### Board Members and Committee Chairs

X John & <u>Dana</u> Agamalian	X Dave & <u>Jodi</u> Greenberg	X Steve & <u>Catherine</u> Snarr
X David & <u>Leah</u> Belfiore	X Jon & <u>Christin</u> Gurka	X Michael & <u>Patricia</u> Stark
X Jason & <u>Meredith</u> Cagle	Alex & Molly Kassouf	X Chris & <u>Nanci</u> Terry
X Brian & <u>Laura</u> Cox	X Bill & <u>Dorothy</u> Leever	Dave & Carrie Williams
X Rick & <u>Jami</u> Delgado	X <u>Jon</u> & Valerie Minken	X Todd & <u>Jennifer</u> Woodward
X Brian & <u>Georgina</u> Forbath	X John & <u>Georgia</u> Richards	
Stephanie Henry	X Doug & <u>Melissa</u> Robinson	

### Principal/Teacher Liaisons

X Pam Coughlin	Ellen Smith	X Bill Buchman
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### Additional Attendees:

Maria Solomon

## MINUTES

### 1. **Welcome (Dianne Wells)**

- **Welcome** – Call to Order at 7:07 pm.
- **2012-2013 Budget and Executive Board Slate:** The nominating committee met in April and forwarded their recommendations for a 2012-13 Executive Board Slate to the existing Executive Board. The slate was presented as:

**Chairman of the Board: Dianne Wells**

**President: Jaime Weber**

**Vice President: Lori Williams**

**Treasurer: Meredith Cagle**

**Secretary: Georgina Forbath**

- **Poker Tournament:** Thank you to Laura and Brian Cox for all of their efforts in providing a great poker night event.
- **Internet Safety Class:** Thank you to Melissa Robinson for coordinating the Internet Safety Class.

## 2. **Reminders (Jana Kalinowski)**

- The April minutes passed.
- **E-mail Vote:** This month's vote will consist of the May minutes, Executive Board and Board of Directors Slates, as well as the proposed budget for next year. Please make sure that you let Jana Kalinowski or Dianne Wells know if you are returning as a board member next year by Friday, May 11.

## 3. **Treasury Update (Lori Williams)**

- **Budget Update:** Last year at this time, we were voting to decide whether or not to spend \$60,000 on technology. We currently have \$112,000 in our checking account. We still have payments approaching for Art Walk, Independence Day deposits, as well as the last installment for personnel services payments. Lori is projecting that we will end the fiscal year with approximately \$135,000. The biggest change in the budget this year was within the Pledge Drive. We are approximately \$30,000 above budget.
- **Proposed 2012-2013 Budget: (See binder for actual numbers)**
  - Income:** The changes to the budget for next year include changing the Independence Day line item to \$20,000. We also increased the Pledge Drive to \$90,000. Art Walk is remaining in the budget as \$28,000. Everything else is remaining the same as the 2011-12 budget.
  - **Expenses:** We increased the expenses for Independence Day and Directory. We also have to pay for the Greater Giving software and online banking. Miss Fairbanks' salary was also increased, as we now pay NMUSD and they increased her fees. Ink/toner was also increased. Our ink/toner supplier is going out of business, which could result in a change for the amount for expenses for Accelerated Math and Reading. Professional fees were decreased because we hired a new accountant.
  - **Technology:** Historically, we have had a \$22,000 line item for technology. We are increasing the technology line item to \$40,000. Mrs. Coughlin put together a five-year projection plan for technology purchases (**please refer to Technology Purchase Plan in binder**). PTA is going to take over for \$10,000 for incidentals such as printers, bulbs, document cameras, etc. MESF will be taking on the major technology purchases each year. The most significant change to the budget will be adding this additional \$18,000 to technology. We will begin the year with \$136,000. Our first payment for personnel services is approximately \$40,000 in September. Our balance will be approximately \$71,000 in the fall. A discussion took place regarding the technology purchases that are proposed for the next five years. The 6th grade teachers wish list is to have a Netbook cart per class. As of now, only 24 Netbooks can be used at a time with our carts. Mrs. Coughlin will look into this.
  - **Fundraisers for 2012-2013:** We briefly touched upon how often we should raise funds as a group.

## 4. **Principal's Report (Mrs. Coughlin)**

- **Testing:** Students are taking the state test on Tuesday, Wednesday, and Thursday the next two weeks. No parent volunteers are needed on the mornings of testing.

## 5. **PTA Update (Meredith Cagle)**

- **Jog-A-Thon:** The final figures are not in yet, but we suspect that the event net \$95,000.
- **Business:** PTA is working on finishing up for the year. 225 students came to the last meeting for their Annual Student Meeting.

## 6. **Poker Night (Brian and Laura Cox)**

- **Funds Raised: Please see report in the binder.** Laura put a report together to share how the event went and suggestions for next year. \$5716 was the profit made for our school. One suggestion was to have a checkout person at the front desk. Another suggestion is to possibly host the event in January.

**7. Art Walk (Nanci Terry, Lori Williams, Jen Woodward)**

- **Details:** The event is Friday, May 7, from 6-10 at the ENC. The theme is Imagine. There is an open bar. TK Burger and Wahoo's are donating food. The Swinging Tikis will provide the entertainment. Melissa Robinson will be running checkout. There is a small window for dropping off projects and they are thinking of having the room moms be responsible for the delivering individual projects after the event.
- **Underwriting and Tickets:** We have sold 105 tickets so far. The price is \$55 tickets. We have collected \$9500 underwriting.

**8. Independence Day (Georgia Richards and Dorothy Leever)**

- **Details:** The event is Wednesday, July 4. The parade will begin at the corner of Commodore and Mariners Drive.
- **Sponsorship:** We have confirmed sponsorship from Glidewell Laboratories, Chronic Tacos, Maui Ice, South Coast Pizza, TK Burgers, Yogurtland, Core Reform and Debbie Bradbury. These confirmations equate to \$6000 in sponsorship.
- **Opportunity Baskets:** Marena Padden and Jen Woodward are chairing this portion of the event.
- **Entertainment:** The City of Newport Beach is not paying for Barnaby, The Entertainer any longer. Dorothy and Georgia are working on alternatives for live entertainment. They are working with the Karges family in finding a band. One11 is willing to provide live entertainment for \$1000. Dorothy is working on renting a platform and power supply. Julie Karges is helping with coordination.
- **Volunteers:** They will be needing volunteers for the wristband sales.

**9. Legacy Tiles (Georgina Forbath)**

- **Details:** Students will be painting on May 30 and 31 with Mrs. Blue. Georgina needs some extra families to help out with painting. The first 30 students to turn in paperwork and payment will have their tiles fill the bench and the rest go on the walls. Jaime Weber offered to assist Georgina with painting.

**10. Committee Jobs (Dianne Wells)**

- Please contact Dianne Wells or Jana Kalinowski if you are interested in chairing something for 2012-13.

**11. Next Meeting:**

- Next month's meeting will be held on June 4 at 7:00pm at Plums on 17<sup>th</sup> Street. Both new and current board members will be invited to end the school year. Dianne Wells will be sending details via e-mail.

**Adjourned at 8:29 pm.**