

MARINERS ELEMENTARY SCHOOL FOUNDATION

October 2010 Board Meeting Minutes

SCHEDULED TIMES		ACTUAL TIMES		LOCATION
Start	Stop	Start	Stop	Monday, Oct. 4, 2010 Penne Ferrell Theater
7:00 pm	8:00 pm	7:09 pm	8:09 pm	

ATTENDEES

Officers

X Mike Huntley (Chairman)	X Jaime Weber (Vice President)	X Jana Kalinowski (Secretary)
X Dianne Wells (President)	X Lori Williams (Treasurer)	

Board Members and Committee Chairs

X John & <u>Dana</u> Agamalian	X <u>Christin</u> & Jon Gurka	X Michael & <u>Patricia</u> Stark
X Jason & <u>Meredith</u> Cagle	X Eric & <u>Susan</u> Marking	Chris & Nanci Terry
X David & <u>Teryn</u> Clarke	X <u>Jon</u> & Valerie Minken	Vince & Cindy Valdes
Brian & Laura Cox	X John & <u>Julie</u> Patterson	X Matt & <u>Julie</u> White
X Rick & <u>Jami</u> Delgado	X John & <u>Georgia</u> Richards	
X Brian & <u>Georgina</u> Forbath	X Doug & <u>Melissa</u> Robinson	

Principal/Teacher Liaisons

Pam Coughlin	X Cathy Blue	X Bill Buchman
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Additional Attendees:

Molly Kassouf

MINUTES

1. Welcome (Dianne Wells)

- Welcome – Call to Order at 7:09 p.m.

2. Reminders (Jana Kalinowski)

- In voting by e-mail, please send all corrections to Jana Kalinowski and then the final minutes will be printed, posted on our website and placed in the record book.
- If approving minutes with a correction, please state when e-mailing approval.

3. Treasury Report (Lori Williams)

- The only large expenses in September were the first installment of \$38,000 for the aides and the Accelerated Math and Reading payments.
- Lori is working on getting all financial information on QuickBooks.
- The August financial report was passed around for viewing purposes.

4. Principal's Report (Cathy Blue for Pam Coughlin)

- Mrs. Blue presented the purchase order for computers to be purchased by the Foundation through the school district.
- We are going to receive 20 Mac computers and a server from within the NMUSD. The Foundation allocated approximately \$5000 for a new server. There is no confirmation regarding the timing for

the installation of the new server. The school district has the allocated funds in an account for our school.

5. Fall Fundraiser (Molly Kassouf & Jami Delgado)

a. Molly Kassouf: Chair

- The Fall Fundraiser is on November 12 at Newport Harbor Yacht Club. The theme is, "Wig Out on the Water".
- They have booked the band, Edday. They are a reggae band, but also play cover tunes. The Sugar Ray Bassist is in the band. There will be a play list of music for before the band, the band will create this for us for a fee.
- The logo will be done soon. Alan Weisner is working on the logo.
- There will be valet parking, which we do not need insurance for. We are paying \$500 instead of \$700 for the parking.
- We will have Mexican food with 2 buffet stations.
- The bar will be a hosted for the first two hours, 6 to 8 p.m. We have three bartenders, one for indoors and two for outdoors.
- There will also be a candy bar donated for the evening and guests will be able to make goodie bags.
- Ticket sales will begin 2 ½ weeks before the event. Boo Fest will be the beginning of sales. \$90 will be the price for pre-sales and \$100 after that. Danielle Barton is in charge of ticket sales. Tickets will be sold every other day the week prior to the event.
- Please wear wigs to Boo Fest to encourage sales.
- Rory O'Neil is in charge of the opportunity drawing for the parking spot again.
- Katie Bronicki, Beth Blower and Jennifer Osumi are in charge of Teacher Time & Talent.
- Ideas for themed parties: Amazing Race--Spots will be sold to 30 couples at \$65 a person. There may need to be some further discussion regarding insurance. Duffy Boat Party--The committee is possibly looking into having a scavenger hunt on Duffy Boats.
- Live Auction – So far the committee has acquired a Ducks Suite and Sharon Zablan has offered her cottage in England for when they are in America.
- Diamonds in the Rough - There will be a jeweler on site to identify which patron has a real diamond in their glass of champagne.
- Georgina Forbath is working on Underwriting with Dianne Wells.

b. Jami Delgado: Auction Items

- Donations continue to come in. All board members were asked to bring in 2 or 3 items. Please take donor forms home and take them with us when visiting local businesses.
- There is a donation box in the front office by the Foundation box.
- The committee needs help calling people for follow-up of previous conversations and meetings.
- Monday, October 11th, informal letters are going home with students encouraging involvement. So far they have 69 items input in the auction software.

6. Pledge Drive (Dana Agamalian & Jaime Weber)

- Donations are still coming in.
- As of tonight, we have 107 donors and \$61,250.
- Dana and Jaime are going to continue with the 100% Participation campaign for the entire year, but there will be a banner printed at the end of the month to recognize all the donors to that point.
- There are many donors in the White Swan category.

7. PTA Report (Meredith Cagle)

- The Book Fair will begin on October 4 and close on Oct. 8th.
- The Innisbrook Gift Wrap Fundraiser ended today.
- The PTA is still collecting membership dues. There is an envelope in the front office.

- The next PTA meeting is in Room 36 on October 27 at 9:00 a.m. for social time, with the meeting beginning at 9:15. Dr. Hubbard will be attending.

8. Committee Jobs

a) Ralphs (Dianne Wells for Stephanie Henry)

- 98 families have participated in the program so far this year.
- There will be an e-mail blast thanking the participating families.

b) Directory (Dianne Wells for Lizzy Reese)

- Active sales are finished.
- Lizzy Reese is in the designing stage.
- The committee will be taking ads through the end of October.
- They will need proofreaders in the near future.
- The expected total profit is \$8000.

c) Science Report (Patricia Stark & Teryn Clarke)

- The first week went great. The students are excited to go to the lab and like the teacher.
- Wednesdays, due to the modified day schedule, are a challenge in the area of transitioning classes.
- The next classes will be October 13, 14, and 15.

d) Technology (Mike Huntley & Cindy Valdes)

- They are still working on the list of all computers and their average age.
- The average age for our computers is five years.
- This committee will work to replace these assets as we can.

e) Music (Patricia Stark)

- There are 28 members in the band and students are still signing up. This is the most students Ms. Fairbanks has ever had. Band practice is Mondays, Tuesdays and then everyone practices together on Thursdays.
- There are 21 students in the choir. They meet Thursday mornings before school.

f) Grants (Mike Huntley & Jon Minken)

- Mike and Jon started working on writing grants this summer to offset the costs from the new science program. Western Digital, Broadcomm and Edwards are just a few of the companies named at this meeting.

g) Bench Tiles (Georgina Forbath & Jennifer Osumi)

- The bench should be here next week per Mike Huntley.

h) Gift Cards (Julie Patterson)

- Orders are off to a slow start. Orders will be taken every other week.
- Julie would like to have certain cards on hand to purchase for the holidays. Amazon.com, Gap, See's Candies, Macy's, Regal Entertainment, Starbucks, Peets and TJMaxx/Marshall's are all really successful with our school.
- Julie will look at numbers from the last year and have an on-hand selection for the holidays.

i) Facility Improvements (Jen Blanchfield)

- There was a discussion regarding purchasing trashcans for the front of the school. Tiles can also be used to decorate the trashcans.
- Julie White will follow up with ordering trashcans.

9. New Business/Other: MESF 2010-11 Goals

- Dianne Wells asked that all members think about what goals they have for the next school year. We will discuss them at next month's meeting.

10. Call meeting to end at 8:09 p.m.

Next Meeting, Monday, November 8, 7:00 p.m.