

MARINERS ELEMENTARY SCHOOL FOUNDATION

November 6, 2017 Board Meeting Minutes

SCHEDULED TIMES		ACTUAL TIMES		LOCATION
Start	Stop	Start	Stop	
7:00 pm	8:00 pm	7:00 pm	8:04 pm	Penne Ferrell Theater Mariners Elementary

ATTENDEES

Officers

X Heather Scheck (Chairman)	X Scott Meserve (Vice President)	X Tiffany Brosnan (Secretary)
X Sean Casey (President)	X Jason Perrin (Treasurer)	

Board Members and Committee Chairs

X Dan & Keri Bartlett	X Billy & Jennifer Messenger	Eric & Danielle Slutzky
Christopher & Rani Braun	X Grant & Lacey Miller	X Nick & Simona Verdugo
X Shane & Tiffany Brosnan	Darrin & Courtney Norton	John & Amy_Von der Ahe
X Sean & Lisa Casey	X Craig & Heidi Perreault	X Rick and Shelley White
X Raf & Aleece de Vengoechea	X Jason & Noelle Perrin	X Derek & Melissa Winberry
Jon & Nicole Dishon	X Jair and Alice Rochverger	Tony Zeddies & Dacy Yee
Mark & Karen Ditteaux	Jeff and Erica Roberts	X Brad & Angie Zamora
Bill & Melissa Meehan	X Mark & Tami Santoni	
X Scott & Mercedes Meserve	Steve & Heather Scheck	

Principal/Teacher Liaisons/Guests

Matt Broesamle (Principal)
 Cara Boyd (Teacher Liaison)
 Ellen Smith (Teacher Liaison)
 Joanne Nichols (PTA President)
 Kathy Blue (former Mariners teacher)
 Kammi Wilson (parent volunteer)
 Michelle Davis (guest)

MINUTES

“Thank you’s”:

- Sean Casey thanked the Fall Fundraiser team.
- Mrs. Blue thanked the Foundation and the school for the long-time support of the legacy tiles program.

Treasurer's Report: Jason Perrin

- Discussion held regarding E*Trade account #6038-778.
 - Motion to change authorized agents from Bill Shepard and James Palmer to Jason Perrin (current MESF Treasurer) and to authorize Jason Perrin to sign and submit Business Brokerage Application to E*Trade to re-paper/make registration change for E*Trade Account (motion by Sean Casey; seconded by Aleece de Vengoechea). Unanimously approved.
 - Motion to change tax status on file with E*Trade from a corporation to a non-profit 501(c)(3) (motion by Sean Casey; seconded by Scott Meserve). Unanimously approved.
- Approximately \$222,000 in checking account and \$53,000 in savings account.
- Second installment of teachers' aides' salaries due in December.
- Approximately \$86,000 in payments to MESF for this school year. Some for Fall Fundraiser, some for Pledge Drive.
- Per Keri Bartlett, approximately \$69,000 has been pledged for Pledge Drive.
- Approximately \$9,300 in revenue for Spirit Wear, which is above the goal.
- Approximately \$2,000 in revenue for legacy tiles.
- Jason working on proper allocations of all payments to MESF.

Principal's Report: Matt Broesamle

- Thank you to the MESF for the Fall Fundraiser.
- Reported on upcoming events: Veterans' Day assembly and parent/teacher conference week.
- Already held a good staff development day on November 1, 2017.

Teacher Liaison Report: Cara Boyd

- Teachers working hard on assessments and report cards.
- Teachers getting comfortable with the new curriculums.

PTA Report: Joanne Nichols

- Joanne reported that the Boo Fest was a success with 800 wristbands sold. PTA will brainstorm crowd control for next year.
- Book Fair held the same week as Boo Fest. Both events generated more revenue than expected.
- Next event is a Giving Tree around the holidays to help Mariners Families in need.
- Seeking Jog-a-Thon chairperson.

Miscellaneous Business Report

- Lacey Miller and Angie Zamora reported on the Fall Fundraiser. Gross revenue of \$137,000 so far.
- Holiday Party for the MESF Board and those interested in learning more about the Board scheduled for December 4, 2017.
- Seeking third house to host Neon Nights party.
- Pledge Drive update by Keri Bartlett. Approximately \$69,000 pledged to date which is a little less than prior year. The number of donors and the amount of money are both down. Plan to do one more push.
- Mr. Broesamle provided information regarding the status of increased aide support for sixth

grade. Sixth grade aide is currently working 15 hours a week. The science aide resigned. Discussion held regarding difficulty in finding science aide replacement.

- Motion to fund 19.5 hours per week of aide time by the sixth grade aide (an additional 4.5 hours per week) for the remainder of the school year (motion by Sean Casey; seconded by Keri Bartlett). Unanimously approved.
- Discussion held regarding increasing the amount of hours provided by the two intervention teachers.
 - Motion to fund an additional one hour per week for each intervention teacher (motion by Keri Bartlett; seconded by Melissa Meehan). Unanimously approved.
- Discussion held regarding Art Walk and possible ways to make it more uniform in terms of the projects themselves, the amount spent by each class, and the purchase price for the items.
- Discussion held regarding the School Auction Software. Kammi Wilson reported on the use of the software.
- Directory: Jennifer Messenger
 - Directory is being formatted.
 - Raised \$7,800 to date with 350 families participating in the directory.
- Bylaws: Jason Perrin reported on the status of the bylaws revision project

Meeting Adjourned – 8:04pm

Next meeting to be held January 8, 2018 (1st Monday is January 1, 2018)